



LAFAYETTE CATHOLIC SCHOOL SYSTEM

2410 S. 9th Street | Lafayette, IN 47909 | 765.474.7500

March 6th, 2020

Dear Families,

LCSS routinely prepares for the outbreak of flu season, and these preparations help inform and prepare us for the recommendations for the recent COVID-19 infections in the United States. This memo is to briefly outline the steps that LCSS is taking to prepare for possible COVID-19 pandemic. Further information and recommendations from the CDC regarding COVID-19 can be found here: <https://www.cdc.gov/coronavirus/2019-ncov/preparing-individuals-communities.html>

We encourage sick employees and students to stay home:

- Employees and students who have symptoms of acute respiratory illness are recommended to stay home and not come to school until they are fever free (less than 100.4 F) for at least 24 hours without use of a fever reducing medication.
- The CDC recommends that employees and students who appear to have acute respiratory illness symptoms (i.e. cough, shortness of breath) upon arrival to school or become sick during the day should be separated from other employees and students and be sent home immediately.
- Demonstrate and model effective hygiene practices for students.

Routine environmental cleaning:

- Routinely clean all frequently touched surfaces in the school, such as workstations, laptops, ipads countertops, and doorknobs. Use the cleaning agents provided and follow the directions on the label.
- Provide disposable wipes and/or spray solution on commonly used surfaces (i.e doorknobs, keyboards, desks) that can be wiped down frequently.

Modify school environment:

- If deemed necessary and advisable, LCSS may take one or more of the following steps to help reduce the risk of transmission:
 - Modify classroom seating
 - Limit school mobility
 - Change Mass schedules
 - Cancel sporting and other events

Prepare for E-Learning Day

- Keep students and parents updated with information regarding possible school closings due to illness, and ensure laptops, iPads, and lesson plans are ready should the need to close arise.

Coordinate with public schools and community leaders

- Additional guidance and precautions may be implemented based upon advice from the CDC, local health officials and public school systems. LCSS will continue to monitor and communicate with these sources and then communicate those to families.

What you should do at home

- Provide your child personal hand sanitizer
- Wash backpacks, lunch boxes, coats, hats, gloves, etc... routinely
- Electronics Cleaning
 - Screen Cleaning
 - Damp microfiber with 10% solution of white vinegar
 - Wipe the screen (rotating the microfiber cloth as necessary to remove excess grime and leave a streak-free surface)
 - iPads
 - Lysol wipes can be used [Lysol- Click Here to Order](#)
 - Keyboard/Mouse
 - [Click here to learn how to disinfect](#)

Thank you for doing your part to keep our school community healthy.

Sincerely,

Eric Davis
Executive Director

Natalie Stevens
Health & Safety Coordinator

St. Mary Cathedral School
1212 South Street
Lafayette, IN 47901-1577
Phone: 765.742.6302
Grades K-3

St. Boniface School
813 North Street
Lafayette, IN 47901-1162
Phone: 765.742.7913
Grades 4-6

St. Lawrence Elementary School
1902 Meharry Street
Lafayette, IN 47904-1498
Phone: 765.742.4450
Grades K-6

Central Catholic Jr.-Sr. High School
2410 S. 9th Street
Lafayette, IN 47909-2499
Phone: 765.474.2496
Grades 7-12